



Date: October 31, 2005

TO: Owners and Management Agents of Affordable Units

FROM: Donna McMillan, Director  
Office of Asset Management

RE: Submission of Move-In Data for Hurricane Katrina Evacuees

Over the last several weeks, many Hurricane Katrina Evacuees have relocated to our state either temporarily or permanently. Evacuees have set up residency in our affordable multifamily developments, in private homes and in rentals of landlords throughout Michigan. Thanks to the generosity and understanding of the landlords in our state, many were housed within days of their arrival.

MSHDA would like to assist the Michigan Department of Human Services in gathering certain data. If you have leased any units to Hurricane Katrina victims, please submit the following information via email:

- Name of Evacuee(s) / FEMA Number(s)
- Social Security Number
- Number of Individuals Residing in the Unit
- Move in Date
- Lease Term
- Security Deposit Amount- Specify If paid, waived, or payment plan
- Specify Monthly Rental Payment
- Development Name and Phone Number
- Indicate the County Name of the Development

You may click on the following email address to forward the requested information:  
[stanley@stanley.com](mailto:stanley@stanley.com)

Thank you to all who responded to earlier requests for vacant unit information. Working with our Michigan Housing Council and HUD partners, we were able to gather information on approximately 2,500 units. Your effort to help those in need has been appreciated by all.